



REQUEST FOR PERSONAL DATA UNDER THE DATA PROTECTION ACT 2018

Please complete sections 1-4 of this form to help us identify all the relevant personal data to which you wish to gain access.

SECTION 1

Your personal details:

SURNAME: _____

FIRST NAMES: _____

FORMER SURNAME: _____

ADDRESS: _____

POSTCODE: _____

TELEPHONE No: _____

MOBILE No: _____

Please give us details of your previous address if you have not resided at your current address for two years or more:

ADDRESS: _____

POSTCODE: _____

Please continue to next page

SECTION 3

Additional Information Required

It is vitally important to us that your personal data is protected and held in accordance with the Data Protection Act 2018. To ensure we disclose the information requested to you only please provide two proofs of identity (one of which must contain a photograph of yourself):

1. _____
2. _____

(Copies will be accepted, but we do reserve the right to request sight of the originals)

SECTION 4

Declaration of Data Subject

I confirm that I am seeking access to personal information about myself.

Signed: _____

Date: _____

Please return the form to:

Laura Carnall
The Trustees for Methodist Church Purposes
Central Buildings
Oldham Street
MANCHESTER
M1 1JQ

- 2 forms of ID enclosed

For Official Use Only

| | |
|--------------------------------|--|
| Date Form Received: | |
| One Calendar Month: | |
| ID Received: | |
| Request Referred To: | |
| Date: | |
| Response to Data Subject Sent: | |