GDPR

Resourcing Mission Forum
9\textsuperscript{th} March 2018

Targeted & Bespoke Guidance

- Targeted Guidance
- Model Templates
- Model Policies & Procedures
- Training
What's on the TMCP Website?

www.tmcp.org.uk

- GDPR at a Glance
- GDPR Changes at a Glance
- GDPR Guidance Note
- 9 Steps to take now
- 9 Steps Checklist
- Template Data Mapping Form
- Template Consent Form (updated)
- Guidelines on Lawful Basis for Processing Personal Data
- Who are the Data Controllers and where to get help
- Data Protection Do's and Don'ts
- Information on Church Directories
- GDPR Myth-Buster
- FAQ's

9 Steps to Take Now

- Step 1: Awareness
- Step 2: Data Mapping
- Step 3: Privacy Policy
- Step 4: Lawful Basis
- Step 5: Rights
- Step 6: Consent
- Step 7: Children
- Step 8: Data Breaches
- Step 9: Assessment

• 9 Steps for Managing Trustees to Take
What’s Coming to TMCP’s Website?
www.tmcp.org.uk

A Toolkit for Managing Trustees

What’s in the Toolkit?

Data Protection Responsibilities in a Nutshell
What’s in the Toolkit?

Data Protection Responsibilities in a Nutshell

Overarching Data Protection Policy

Specific Policies

Data Protection Responsibilities in a Nutshell

Overarching Data Protection Policy
Specific Policies

- Guidelines on Lawful Basis for Processing Personal Data
- Privacy Notice
- Data Security Policy
- IT Policy
- Data Subject Access Request Policy
- Data Retention Policy
- Data Breach Policy

What’s in the Toolkit?

- Specific Policies
- Key Template Documents
- Data Protection Responsibilities in a Nutshell
- Overarching Data Protection Policy
key Template Documents

✓ Privacy Notice
✓ Breach Register
✓ Legal Basis Register
✓ Website Privacy Notice
✓ Data Mapping Form (already on website)
✓ Consent Form (already on website)

future Training

Future Training Sessions/Presentations:
• May 17th – Superintendent’s Course (Thame)
• May 22nd – GDPR Training Event (Manchester)
• June 5th - Superintendent’s Course (Blackpool)
• June 12th - GDPR Training Event (London)

Other Training:
• Specific topic related Webinars
Lawful Basis

- Consent
- Performance of a Contract
- Legal Obligation
- Vital Interests
- In the public interest
- Legitimate interests

Legitimate Interests

- Most Flexible lawful basis
- Three Stage Test:
  1. What is the legitimate interest?
  2. The processing is necessary to achieve it and
  3. Does not affect the rights and freedoms of the individual
- People must expect their information to be processed in this way.
Examples of Legitimate Interests

• Pastoral lists
• Members roll
• Office holders lists
• Minutes of meetings
• Recording of CCTV
• Users of church premises
• Tenant of church property

It’s not all about Consent

Fake News
NO CONSENT – NO PROCESSING
When is Consent Required?

• When personal data is put into the public domain

• When you want to use personal data for a different purpose

• When you are disclosing sensitive personal data (special categories of data)

Contacts

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